

**EARTHQUAKE PREPAREDNESS CHECKLIST (EPC) \***

Health & Safety Code 1596.867 requires an Earthquake Preparedness Checklist be included as an attachment to the Emergency Disaster Plan (LIC 610, LIC 610A and 610A (SP)) and be made accessible to the public. This form is intended to meet this requirement.

**A. ELIMINATE POTENTIAL HAZARDS IN CLASSROOMS AND THROUGHOUT THE SITE:**

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| <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Bolt bookcases in high-traffic areas securely to wall studs.</li> <li><input checked="" type="checkbox"/> Move heavy books and items from high to low shelves.</li> <li><input checked="" type="checkbox"/> Secure and latch filing cabinets.</li> <li><input checked="" type="checkbox"/> Secure cabinets in high traffic areas with child safety latches.</li> <li><input checked="" type="checkbox"/> Secure aquariums, computers, typewriters, TV/VCR equipment to surfaces (e.g., by using Velcro tabs).</li> <li><input checked="" type="checkbox"/> Make provisions for securing rolling portable items such as TV/VCRs, pianos and refrigerators.</li> <li><input checked="" type="checkbox"/> Move children's activities and play areas away from windows, or protect windows with blinds or adhesive plastic sheeting.</li> <li><input checked="" type="checkbox"/> Secure water heater to wall using plumber's tape.</li> </ul> | <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Assess and determine possible escape routes.</li> <li><input checked="" type="checkbox"/> Enlist parent and community resource assistance in securing emergency supplies or safeguarding the child care site.</li> <li><input checked="" type="checkbox"/> Store a 3-day supply of nonperishable food (including juice, canned food items, snacks, and infant formula).</li> <li><input checked="" type="checkbox"/> Store a 3-day supply of water and juice.</li> <li><input checked="" type="checkbox"/> Store food and water in an accessible location, such as portable plastic storage containers.</li> <li><input checked="" type="checkbox"/> Store other emergency supplies such as flashlights, a radio with extra batteries, heavy gloves, trash bags, and tools.</li> <li><input checked="" type="checkbox"/> Maintain a complete, up-to-date listing of children, emergency numbers, and contact people for each classroom stored with emergency supplies.</li> </ul> |
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**B. ESTABLISH A COORDINATED RESPONSE PLAN INVOLVING ALL OF THE FOLLOWING:****CHILDREN:**

- Teach children about earthquakes and what to do (see resource list below).
- Practice "duck, cover, and hold" earthquake drills under tables or desks no less than 4 times a year.

**PARENTS:**

- Post, or make available to parents, copies of the school earthquake safety plan (including procedures for reuniting parents or alternate guardians with children, location of planned evacuation site and method for leaving messages and communicating).

**C. CHILD CARE PERSONNEL AND LOCAL EMERGENCY AGENCIES:**

- Identify and assign individual responsibilities for staff following an earthquake (including accounting for and evacuating children, injury control and damage assessment).
- Involve and train all staff members about the earthquake safety plan, including location and procedure for turning off utilities and gas.
- Contact nearby agencies (including police, fire, Red Cross, and local government) for information and materials in developing the child care earthquake safety plan.

**\* For more free resources contact:**

- (1) Federal Emergency Management Agency (FEMA)
- (2) Office of Emergency Services (OES)
- (3) Red Cross

**EMERGENCY DISASTER PLAN FOR FAMILY CHILD CARE HOMES**

Type or print clearly. Post next to phone. Keep current - Return a copy to the licensing office.

LICENSEE NAME: <b>Marta Passalacqua</b>	DATE: <b>08-01-14</b>
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**1. EMERGENCIES - LIFE THREATENING** - Call 9-1-1 - Tell them: Number Calling from:

HOME ADDRESS: <b>3099 Old Tunnel Rd Lafayette CA 94549</b>
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MAJOR CROSSROAD: <b>Mount Diablo Blvd and Old Tunnel Rd</b>
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HOME DIRECTION FROM CROSSROAD: <b>Take Mount Diablo Blvd make a left on Old Tunnel Road pass the stop sign keep following the road until you reach</b>
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3099 Old Tunnel Rd...

**2. EMERGENCY NAMES AND TELEPHONE NUMBERS** (In addition to 9-1-1)

Fire/Paramedics: <b>925-930-5500</b>	Office of Emergency Services: <b>925-283-5000</b>		
Red Cross: <b>925-605-7400</b>	Licensing: <b>510-622-2602</b>	Ambulance: <b>925-930-5500</b>	Other: <b>Help Link</b>
Hospital: <b>John Muir</b> <b>925-939-3000</b>	Police/Sheriff: <b>925-284-9152</b>	Child Protective Services: <b>510-374-3324</b>	<b>1-800-273-6226</b>
	Poison Control: <b>1-800-273-6226</b>		

**3. FACILITY EVACUATION** - Some disasters require evacuation of the building. Using a copy of the Facility Sketch (LIC 999A), show arrows for the safest way to exit rooms. Be sure that exit doors are not locked from the inside. In the event of a fire, get everyone out, follow the escape routes, meet at a prearranged location, account for everyone, do not let anyone return to the building and call the fire department.**4. TEMPORARY RELOCATION SITE(S)** - Some disasters require moving to a safe location. When relocating, determine whether you need food, water, blankets and flashlight and meet at a prearranged easily accessible location. Be sure to obtain permission from the property owner.

NAME: <b>Maher School (0.3 Miles away down Leland Dr evacuation plan use strollers &amp; slings)</b>	PHONE: <b>925-938-9958</b>
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ADDRESS: <b>999 Leland Dr Lafayette CA 94549 (stright down the hill on Leland Dr)</b>
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NAME: <b>Sun Valley Bible Chapel (0.3 Miles away walk down on hill Leland Dr turn right on Patty way)</b>	PHONE: <b>925-934-1378</b>
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ADDRESS: <b>3111 Patty Way Lafayette, CA 94549</b>
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**5. UTILITY SHUT OFF** -Indicate locations on the Facility Sketch (LIC 999A) with the exit routes.

GAS: <b>Next to the house across from the garden.</b>	GAS CO. PHONE: <b>1-800-743-5000</b>
ELECTRIC: <b>Next to the house across form the garden.</b>	ELECTRIC CO. PHONE: <b>1-800-743-5000</b>
WATER: <b>Front of the house next to the drive way there is a box close to the garge door.</b>	WATER CO. PHONE: <b>1-866-430-2683</b>

**6. EQUIPMENT LOCATION** - The fire department may help you with installation information.

FIRE EXTINGUISHER LOCATION: <b>Under kitchen sink &amp; in front entry</b>	SMOKE DETECTOR LOCATION: <b>Front Entry , Rec Room, Upstairs all rooms</b>
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FIRE ALARM LOCATION ( IF YOU HAVE ONE): <b>In the front entry to the house next to the parent talk white board...</b>	TYPE: <b>Fire Pull Station</b>
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**7. OTHER EMERGENCY EQUIPMENT** - Where appropriate identify location of first aid kit, blankets, food and water, flashlight, radio and other emergency equipment.

LOCATION: <b>1st First aid kit in front entry / Second Kit Art House / Emegency Equipment is in a Blue Storage Container next to exit gate</b>
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